

Davis Joint Unified School District

Spanish Immersion Registration Process

Foundational Concepts

1. Spanish Immersion is a district-wide magnet program. Where someone lives in the district does not determine admission to the district-wide program.
2. Montgomery and Chávez are both part of one, district-wide Spanish Immersion program.
3. The DJUSD Spanish Immersion Master Plan continues as the foundation for the program.
4. A lottery method will be used for the registration process to enter the district-wide program, but as required by the Master Plan, priority for admission to the program will be given to dominant (e.g., native) Spanish-speakers and to siblings of children who are in the DJUSD Spanish Immersion Program or who already completed the program.

Sequence of Procedures

Introduction: There are 120 spaces for kindergarten, 1 class at Montgomery and 5 classes at Chávez; and 120 spaces for first grade, 1 class at Montgomery and 5 classes at Chávez. Once admitted to the program, the continuing students in the program have first priority to continue in the program. Thus, students completing Spanish Immersion kindergarten have first priority for spaces in first grade and at the site where the student has been enrolled in the Spanish Immersion program.

The following will occur by grade level (kindergarten and first grade):

1. Kindergarten registration takes place in March. Each family completes a Spanish Immersion Kindergarten Registration preference form. The form has four phases:
 - Phase One is for siblings and native Spanish speakers.
 - Phase Two is for remaining Spanish Immersion openings. The form provides the following options:
 - We would only attend Chavez
 - Chavez is our first choice, but we would attend Montgomery
 - We would only attend Montgomery
 - Montgomery is our first choice, but we would attend Chavez
 - Phase Three is the wait list for those not chosen in the lottery.
 - Phase Four is for late registrations. Those registering after registration day will be placed on the waiting list in the order the registrations are received.
 - Those families living outside the Davis School District will be placed on a separate waiting list (to be filled after all Davis residents have been placed).
2. In each grade level, fill the 120 spaces first with continuing Spanish Immersion students, then with siblings of Spanish Immersion children and with dominant (e.g., native) Spanish speaking students, regardless of lottery number. (However, although these admitted students will have a place in the district-wide Spanish Immersion program, the Spanish Immersion site offered to these students will be based on the procedures below, starting with step #5).
3. Identify number of spaces left at each grade level.
4. Based on #3 above, determine the lottery number that is the cutoff for people who can be offered a space in the remaining Spanish Immersion spaces. All others are placed on a waiting list based on their lottery number.

5. From the total list of those who can be offered a space in Spanish Immersion (including siblings and Spanish speakers), identify school of preference. Place student in that school.
6. Determine the number of remaining spaces at each school.
7. In lottery rank order, offer a Spanish Immersion space to the highest ranked student. That student's parent can choose either Montgomery or Chávez (see #1, Phase two).
8. Proceed in the same way until the spaces have been filled at each school site, including the use of the waiting list.
9. The school the student is enrolled is the school they will remain. For example, if a parent chooses to enroll a student at Montgomery, as long as the student remains in Spanish Immersion, that student will continue at Montgomery through 3rd grade. The exception to this is when a family accepts a space from the waiting list, but their first choice was the other school.
10. Various scenarios:
 - There is separate waiting list for non Davis residents. These families will be offered a space only when the Davis resident waiting list is exhausted. For example, if a non Davis resident was placed on the waiting list in September and a Davis resident was placed on the waiting list in December, the Davis resident has priority.
 - Montgomery and Chávez share the same waiting lists. Secretaries at each site will keep each other apprised when the list changes.
 - If the next student on the waiting list wants, for example, Montgomery only and Chávez has a space, they can accept the space at Chávez, and remain on the Montgomery waiting list. If a space opens at Montgomery, this family will be offered the Montgomery space (even if the student has already started at Chávez).
 - If a student is not selected in the lottery, the family needs to register at their neighborhood school to secure a space at that school. If a space becomes available and the family accepts a space at Chávez or Montgomery, the office will request the registration documents from that school. Registration forms need to be completed once only.