

**Memorandum of Understanding (MOU) between the
Davis Joint Unified School District (DJUSD)
and the Davis Teachers Association (DTA)
for Elementary Fall Conference Week Early Dismissal**

This Memorandum of Understanding (MOU) sets forth terms and conditions agreed to by the District and Association (“the parties”) for the early dismissal of students grades 1-6 and extended kindergarten during fall conference week during the 2023-2024, 2024-2025, and 2025-2026 school years.

1. PURPOSE

In accordance with past practice, elementary classroom teachers are required to offer a parent-teacher conference to each family for the first trimester reporting period.

In order to allow for quality conferences to occur within the contracted work day, student dismissal time will be adjusted.

2. DESCRIPTION

2.1 Students enrolled in extended kindergarten and grades 1-6 will dismiss at 12:10 pm each day during Fall conference week. Half-day TK/K classes will adhere to their typical daily schedule.

2.1(a) Elementary sites that do not begin at 8:30 am will adjust their dismissal time in order to maintain 205 instructional minutes each day during Fall conference week.

2.1(b) In order to conduct parent-teacher conferences, half-day TK/K teachers can provide instructional support to each other as each individual teacher’s conference schedule allows.

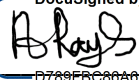
2.2 Since a lunch period will not occur during fall conference week a sack lunch will be provided by Student Nutrition Services for those students taking a school lunch. Hot lunch will not be served during fall conference week.

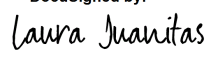
2.3 Since after school care does not begin until 1:30 pm during conference week, school classified staff will provide lunch and playground supervision until 1:30 pm.

2.4 Teachers shall receive the mandated 30-minute duty-free lunch following student dismissal. Teachers have discretion to take their lunch anytime between dismissal and 3:30 pm.

3. DURATION

The Memorandum of Understanding will sunset June 30, 2026 unless subsequently agreed upon by both parties.

DocuSigned by:

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Amanda Rayls,
DTA Lead Negotiator

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Laura Juanitas,
Associate Superintendent

5/11/2023

Date

5/11/2023

Date